

**CANYON VIEW HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
Minutes of September 8, 2016**

PRESENT:	Jo Darnall	President
	Joe Hawkins	Vice President
	John Shepherd	Secretary Treasurer
	Trish Pate	Director
	Beth Bascom	Director
ALSO PRESENT:	Keith Lammey	Association Manager
ABSENT:	None	

Owners Open Forum

In addition to the Board of Directors, this meeting was attended by Bonnie Smeltzer, Walt Moyer, Clell Routson and by Linda Porter.

The owners open forum was followed by a long interactive discussion between the board, the members and Eric Short and Jeremy, Baker and Associates, regarding a variety of landscape and watering topics. The concept of making reasonable and cost effective changes to reduce watering cost without sacrificing the high quality appearance of the overall landscape was discussed. Eric Short mentioned a few ideas that the board may want to consider and evaluate. Clell Routson pointed out that it was critical that any changes that were made had a short “cost pay back” in order to avoid creating financial stress to the association and to the members.

Board of Director’s Meeting

The meeting was called to order at 7:40 PM by Jo Darnall

New Business

Approval of Minutes

A **motion** was duly made by Trish Pate and seconded by John Shepherd that the May 12, 2016 Board meeting minutes be approved. *Passed.*

Association Manager Report

The Association Manager’s report was distributed and discussed. The report included the July 2016 financial reports. The most significant expense variations were discussed and the number and amount of past due receivables noted. The Association Manager explained what was being done regarding the past due receivables. A **motion** was duly made by John Shepherd and seconded by Trish Pate that the financial reports through July 2016 be approved as presented, subject to audit. *Passed.*

Appoint Member to the Board of Directors

The Association Manager explained he had sent an invitation to all members inviting them to submit a letter of interest in serving on the Canyon View board of directors. Further, that the three members had submitted letters of interest. These members were Beth Bascom, Jack Kehm and Penelope Olson. The letters had been included in the board packets.

Jo Darnall invited the interested members to introduce themselves and explain their background and why they were interested in serving on the board. Only Beth Bascom was present at the meeting. Since Jack

Kehm and Penelope Olson weren't present, Jo Darnall shared some information each had shared regarding their backgrounds and why they were interested in serving on the board.

After inquiring if anyone else was interested in being considered for appointment to the board, Jo Darnall asked the Association Manager to distribute ballots to the board members. After all of the board members had deposited their ballots into the ballot box, the Association Manager counted the ballots. The majority vote was in favor of appointing Beth Bascom to the board, thus she joined the board and began participating in the meeting.

Review/Approve Funding for the Block Party

The Association Manager explained that the Canyon View block party was scheduled for September 17th and that John Shepherd had obtained approximate cost estimates for the food that would be served. After a brief discussion, a **motion** was duly made by John Shepherd and seconded by Trish Pate to approve funding to pay for the event not to exceed \$1,500. *Passed.*

Review/Approve Street Snow Plowing Contract

The Association Manager explained the proposed street snow plowing contract with JC Excavating, Inc. The contract was basically identical to last year's contract except for the dates. Following a brief discussion regarding the high quality of last year's snow plowing services provided by JC Excavating, a **motion** was duly made by John Shepherd and seconded by Trish Pate to approve the JC Excavating, Inc. snow plowing contract. *Passed.*

Review/Approve Driveway Snow Plowing Contract

The Association Manager explained the proposed driveway snow plowing contract with Baker and Associates. The contract was basically identical to last year's contract except for the dates. Following a brief discussion regarding last year's snow plowing services, a **motion** was duly made by John Shepherd and seconded by Joe Hawkins to approve the Baker and Associates driveway snow plowing contract. *Passed.*

Architectural Request – 80 Limberpine, 235 Limberpine, 34 Larkspur

The architectural requests submitted by the three owners of 80 Limberpine, 235 Limberpine and 34 Larkspur were explained by the Association Manager and reviewed by the board. Following a brief discussion of each of the three proposals and required conditions of approval for each, a motion was duly made by Trish Pate and seconded by John Shepherd to approve all three proposals with the specific conditions of approval. *Passed.*

Other Business

There was no other new business to be discussed.

Old Business

There was no old business to be discussed.

BMSA Delegate Report

John Shepherd, BMSA Delegate, presented a short summary of recent BMSA activities and actions.

Adjournment

With no further business to come before the Board, a **motion** was duly made by John Shepherd and seconded by Trish Pate to adjourn the meeting at 9:04 PM.